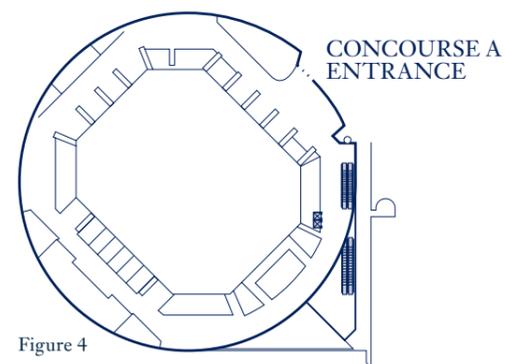


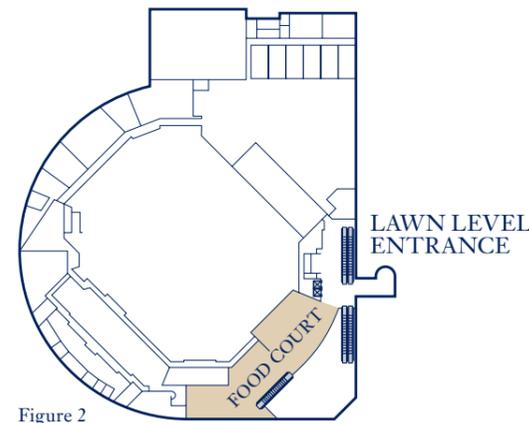
# PETERSEN EVENTS CENTER FLOOR PLANS

To find where to line up, see areas highlighted in gold.

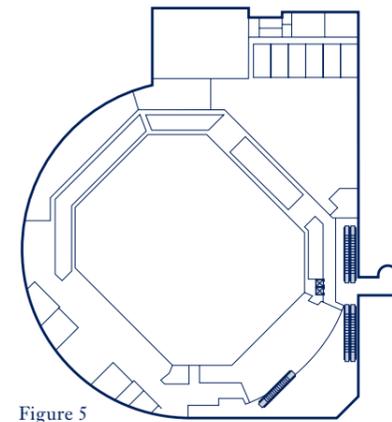
## CONCOURSE LEVEL



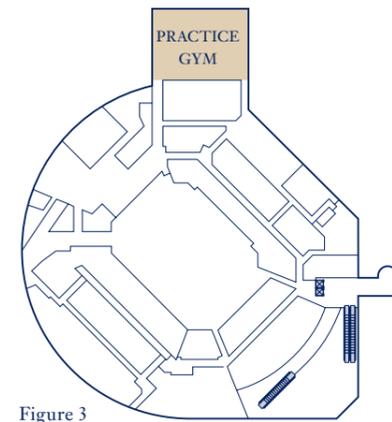
## LAWN LEVEL



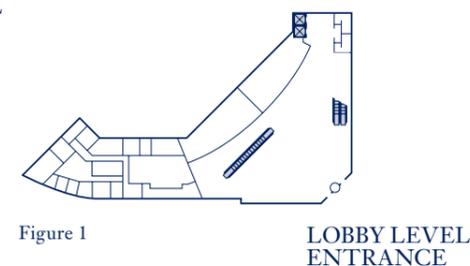
## CLUB LEVEL



## EVENT LEVEL



## LOBBY LEVEL



## HOW DO I GET MY NAME IN MY LOCAL PAPER?

### NEWSPAPER NOTICE

Your graduation is an accomplishment of which to be proud, and you may want to have it announced in your hometown newspaper.

Experience has shown that graduation news releases are more likely to be used when they are submitted by the graduate. If you would like your graduation to be announced in your hometown newspaper, please follow these instructions for preparing and submitting your own graduation news release.

- Contact your hometown paper by phone or check its Web site to determine submission requirements for graduation announcements; these can vary considerably from paper to paper.
- Use the sample below as a guide.
- List any honors, distinctions, or memberships that you would like to be mentioned in the place suggested on the sample form.
- Feel free to include a photo of yourself. Most newspapers accept electronic submissions. Check with your hometown paper for specific technical requirements, file types, and size restrictions.
- Don't forget to include your phone number in case your hometown paper has questions.

### SAMPLE NEWS RELEASE FORM

FROM: *(Your name)*  
*(Your phone number)*  
*(Date)*

***(Name of your hometown)* Resident Graduates from the University of Pittsburgh**

*(Your name)* has graduated from the University of Pittsburgh with a *(specify your degree here)* degree in *(your major)*.

*(Your name)* is the *(list one: daughter or son)* of *(your parents' names)*, who live(s) at *(your hometown address)*. *(He or she)* is a *(year of your high school graduation)* graduate of *(name of your high school)* in *(location of your high school if necessary to identify it properly)*.

*(Your name)* graduated with *(your honors or distinctions)* and was a member of *(identify your memberships here)*.

*(Your name)* was among approximately 8,000 students receiving undergraduate and graduate degrees from the University of Pittsburgh campus in the Oakland section of Pittsburgh.



University of Pittsburgh

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Sunday, April 28, 1 p.m.

# COMMENCEMENT 2019

## UNDERGRADUATE CEREMONY

To celebrate the attainment  
of the bachelor's degree  
John M. and Gertrude E. Petersen Events Center

# WHAT HAPPENS ON COMMENCEMENT DAY?

## WHEN WILL DOORS OPEN?

- Doors to the Petersen Events Center will open to the public at 10:30 a.m.
- However, as a graduating candidate, please observe the following times:  
**ALL GRADUATES** are to arrive through the **Lawn Level Entrance** (Figure 2). **These doors will open at 10:30 a.m.** only for the graduating candidates. Candidates must arrive **no later than 11:45 a.m.**
  - Kenneth P. Dietrich School of Arts and Sciences** candidates will be directed to go to the **Food Court** on the **Lawn Level**.
  - All other schools' candidates** will be directed to the **Practice Gym** on the **Event Level** (Figure 3).

It is imperative to follow the above directions to ensure that all candidates are in procession order by 1 p.m.

## WHAT HAPPENS ONCE I ARRIVE?

- Graduates are to arrive with their regalia and academic hood.
- Check in at the registration desk in your assigned area to receive your name card and lanyard. Place the lanyard around your neck.
- If you have chosen not to have your name announced, you will still receive a card and lanyard designating your request not to have your name announced.

## WHERE DO MY FAMILY AND GUESTS GO?

- All family members and guests enter the Petersen Events Center through either the **Lobby Level Entrance** (Figure 1) or **Concourse A** (Figure 4). No tickets will be required for entrance. Open seating is available.

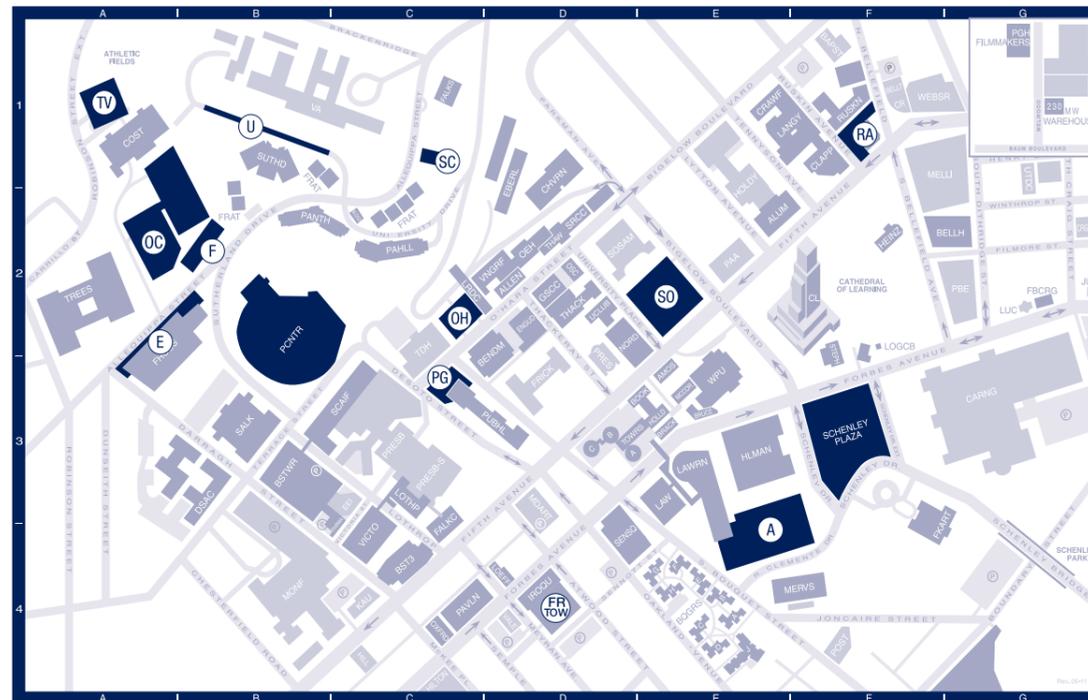
## WHAT HAPPENS DURING THE CEREMONY?

- The ceremony will begin at 1 p.m. with a procession of graduates, faculty, and the platform party.
- As each school is announced, you will be led to the stage by a marshal.
- Volunteers will collect your card prior to your ascending the stage. Announcers will read your name and you will be congratulated on the stage by your dean.
- If you have chosen not to have your name announced, you will be congratulated on the stage by your dean.
- It is important to move swiftly to ensure that you are on stage when your name is announced. Please do not take time to have a conversation with those on stage and keep moving.
- IMPORTANT NOTE: Please refrain from bringing bags, backpacks, or purses with you to the ceremony as you might not return to the same seat after descending from the stage.**

## WHAT ACCOMMODATIONS HAVE BEEN MADE FOR INDIVIDUALS WITH DISABILITIES?

- The **Lobby Level** and **Concourse Level** entrances are accessible for individuals with disabilities. The most accessible entrance to the Petersen Events Center for family and guests is the Lobby Level Entrance.
- The Petersen Events Center offers seating for guests with disabilities behind sections **L213, L214, L215, L216, L220, L221, and L222**. These seats can be accessed by taking the elevators to the Concourse Level (Figure 4). Additional seating for individuals with disabilities is behind sections **101, 102, 103, 104, 124, 125, and 126**. These seats can be accessed by taking the elevators to Club Rear.
- Section 120** of the Petersen Events Center will be reserved for those family members and guests of graduates who are hearing impaired and will be staffed by a sign language interpreter.
- If a graduate requires special accommodations due to a disability, he/she should contact the Office of Special Events at 412-624-7100. Arrangements will be handled individually.

## Campus Map



## WHERE SHOULD I PARK?

- University of Pittsburgh parking lots will be open beginning at 8 a.m. and will be free for graduates and their guests. These lots are highlighted in dark blue on the campus map to the left.
- Accessible shuttles will be running from the parking lots and guest hotels Hilton Garden Inn (McKee Place), Hampton Inn (Boulevard of the Allies), Quality Inn (Boulevard of the Allies), Wyndham Pittsburgh University Center (Lytton Avenue), and Residence Inn (Forbes Avenue) to the Petersen Events Center. Shuttle service will begin at 10:30 a.m. and will continue running until one hour after the ceremony.

## ANYTHING ELSE?

- Choose a meeting location with your guests before they take their seats.
- Alcoholic beverages and items that can interfere with the ceremony (beach balls, bullhorns, etc.) are not permitted in the Petersen Events Center and will be confiscated.
- There will be thousands of people entering and walking through the Petersen Events Center. Latecomers will not be permitted to walk with their school or college during the processional, and they will be seated in the general overflow student section.
- The information contained in this brochure also can be found online at [commencement.pitt.edu](http://commencement.pitt.edu).
- Before you depart, stop at a photo booth located at the main exit doors for a memento photograph with classmates and family.

For more highlights, visit [pittwire.pitt.edu](http://pittwire.pitt.edu).

## PCNTR: John M. and Gertrude E. Petersen Events Center

University parking lots are in dark blue.

## Parking

<b>A</b> Wesley W. Posvar Hall (E-4) •	<b>PG</b> Public Health (C-3)
<b>E</b> Fitzgerald Field House (A-2)	<b>RA</b> Ruskin Hall (F-1)
<b>F</b> Fraternity (B-2)	<b>SC</b> Falk School (C-1)
<b>FRTOW</b> Forbes Tower (D-4) •	<b>SO</b> Soldiers & Sailors (E-2) •
<b>OC</b> Allequippa Street (A-2) •	<b>TV</b> Towerview (A-1)
<b>OH</b> O'Hara Garage (C-2) •	<b>U</b> Veterans Lot (B-1)

• Shuttles will run to and from these parking lots.